

**MINUTES OF MEETING  
ARBOR GREENE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Arbor Greene Community Development District was held on Monday, November 11, 2013 at 6:30 p.m. in the Gathering Room, Arbor Greene Community Center, 18000 Arbor Greene Drive, Tampa, Florida.

Present and constituting a quorum were:

Adam Tanenbaum	Chairman
Toby P. Thomson	Vice Chairman
Steven Eckhardt	Supervisor
Michael S. Candella	Supervisor
Nathaniel Clawson (via phone)	Supervisor

Also present were:

Mark Vega	Severn Trent District Manager
Claudia Mayo	Acting Community Manager

5 Residents

*The following is a summary of the minutes and actions taken at the November 11, 2013 Arbor Greene Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order**

**A. Roll Call**

Mr. Tanenbaum called the meeting to order and all Supervisors were in attendance.

**B. Approval of Agenda**

The agenda was approved by consensus of the Board.

**SECOND ORDER OF BUSINESS**

**Public Comments**

The public was reminded there is a 3 minute limit to comments.

There being no comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Reports**

**A. District Manager's Report**

Mr. Vega reported he spoke with the District Engineer today and she will be forwarding a formal quote for road assessment as requested by Mr. Thomson; the cost will be under \$2,500. The quote will be emailed to the Board.

It was also reported the Clayton bid was reviewed by the District Engineer. Verbiage will be added to it and will be forwarded to District Counsel for review. Upon review by Counsel the contract will be sent to the Board prior to the next meeting.

*The record will reflect Mr. Clawson joined the meeting by phone.*

**B. Community Manager's Report**

o Ms. Claudia Mayo noted there are a lot of communication problems regarding the post orders. The current post orders have been rewritten and Luke from U.S. Security Associates, Inc. made a presentation of the new document.

The presentation was given; the Board asked questions and made suggestions

*The record will reflect Mr. Clawson temporarily disconnected from the meeting.*

Mr. Tanenbaum reminded Luke that instructions for gate officers should include from 0600 and 2200 if a person refuses to provide the required information they still need to let the vehicle thru.

*The record will reflect Mr. Clawson re-joined the meeting by phone.*

Mr. Eckhardt expressed his concern that the gate instructions will mandate that everyone will be allowed to come thru the gate. Mr. Tanenbaum noted information must be taken from everyone; no one is advocating that the gate should just be opened. We are just trying to make it efficient if we have a certain set of information we want to get from each person coming thru the gate. It doesn't matter what kind of vehicle it is; if it is in the visitor lane we should be getting information, with the understanding that it is a public road, if they refuse we have to let them in anyway.

Mr. Tanenbaum MOVED to eliminate the restrictions regarding construction, lawn maintenance, large delivery trucks and commercial-type vehicles with the preclusion of Sunday's and Holidays and the hour range.

On VOICE Vote with Mr. Tanenbaum, Mr. Thomson, and Mr. Candella voting AYE and Mr. Eckhardt voting Nay the above motion to eliminate the restrictions regarding construction, lawn maintenance, large delivery trucks and commercial-type vehicles with the preclusion of Sunday's and Holidays and the hour range, was approved.

Mr. Tanenbaum made the following motion for the interim period until the Post Orders are formalized again:

On MOTION by Mr. Tanenbaum with all in favor between the hours of 0600 and 2200 every vehicle without an active bar code should be treated as a guest and all applicable information collected, except temporary ID's and government issued photo ID's showing current residency of the district, was approved.

Mr. Eckhardt handed Luke from U.S. Security a full, four colored, map identifying the street names of the district to be displayed in the gate house.

Mr. Tanenbaum noted based on the discussions and motions passed at this meeting, under item VI of the Post Orders presented by Luke today, we can get rid of items F, G, H,I, K, M, N, add P under Q and marked government vehicle with proper credentials.

This subject, Post Orders, will be added to the next meeting agenda under Old Business.

- Ms. Mayo reported on item #1113-2 of the Community Manager's Report; a request from a resident, Ms. Andrea Kiehl, for a portable barcode.

Mr. Tanenbaum MOVED to approve the request from Ms. Andrea Kiehl, a resident, for a portable barcode due to being visually impaired.

On VOICE Vote with Mr. Tanenbaum, Mr. Eckhardt and Mr. Candella voting AYE and Mr. Thomson voting Nay the above motion, was approved.

- Item #1113-3 Polling Place for 2014 Elections  
A request was received from the Hillsborough County Supervisor of Elections to use Arbor Greene as a polling place. The Board did not reach a decision and it was mentioned that this request might be brought up at a future meeting.
- Communication of Tree Trimming to Residents – Consensus of the Board was to mail a note or letter to residents letting them know that the trees will be trimmed.

**FOURTH ORDER OF BUSINESS** **Old Business**

**A. Valley Crest Tree Pruning Contract**

The amended contract was distributed to the Board and discussed.

On MOTION by Mr. Eckhardt with all in favor the Valley Crest tree pruning contract, as amended, in the amount of not to exceed \$44,826 with funds from R&M Trees Trimming, was approved.

**B. Clubhouse Exterior Improvement Contract**

Mr. Vega gave an update on the contract. The appearance of the clubhouse exterior was briefly discussed.

**FIFTH ORDER OF BUSINESS** **New Business and Supervisor Requests**

**A. HOA Request re CDD Assistance with Compliance**

Mr. Tanenbaum discussed an email previously received from the HOA President regarding the CDD Board's assistance with compliance issues the HOA has with their members either who violate their rules or other HOA obligations. The Board discussed this request and Mr. Tanenbaum will let the District Manager know if the HOA President plans to attend the next CDD meeting to discuss this matter further.

**B. Supervisor Requests and Motions**

Mr. Tanenbaum commented on the following:

- Inquired if the sidewalk repair is in progress and suggested someone make sure that the sidewalk that caused the issue in the first place has been addressed.
- He also asked for copies of the following resolutions; 99-2, 99-6, and 2001-7.
- A request was circulated regarding having WiFi access at the pool area. Options will be presented at the next meeting. Mr. Clawson is putting a plan together.
- Requested information about putting up a towing sign out front. Mr. von Merveldt will be asked to contact Devonshire's towing company and obtain a contract that the CDD Board can review.

**C. Announcements**

There not being any, the next item followed.

**D. Public Special Requests**

There not being any, the next item followed.

Mr. Tanenbaum reminded everyone about the City of Tampa ordinance on 5 minute parking signs.

Mr. Thomson reported on a county meeting he attended.


Mr. Eckhardt suggested adding a person at the gatehouse for the Thanksgiving holiday.

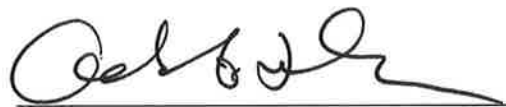
On MOTION by Mr. Eckhardt with all in favor adding a second guard at the gatehouse for Thanksgiving Day from 10 a.m. to 6 P.M. was approved.

**SIXTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Thomson with all in favor the meeting was adjourned.

  
Mark Vega  
Secretary

  
Adam S. Tanenbaum  
Chairman