

**MINUTES OF MEETING
ARBOR GREENE
COMMUNITY DEVELOPMENT DISTRICT**

The recessed regular meeting of the Board of Supervisors of the Arbor Greene Community Development District held on Monday, July 22, 2013 at 6:30 p.m. in the Gathering Room, Arbor Greene Community Center, 18000 Arbor Greene Drive, Tampa, Florida was reconvened to August 5, 2013.

Present and constituting a quorum were:

Adam Tanenbaum	Chairman
Toby P. Thomson	Vice Chairman
Steven Eckhardt	Supervisor
Nathaniel Clawson	Supervisor

Also present were:

John Ricciardi	District Manager
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0 Residents

The following is a summary of the minutes and actions taken at the August 5, 2013 reconvened meeting of the Arbor Greene Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Tanenbaum called the meeting to order and four Supervisors were in attendance.

SECOND ORDER OF BUSINESS

Technology Issues

Mr. Clawson discussed the following:

- o Arbor Greene currently has a phone system, but it is old and probably the original system.
- o The current system is PBX with four lines.
- o A VOIP system would allow phone messages to go to email.
- o It is unclear whether the Arbor Greene system is digital or analog.

Mr. Thomson brought up the option of using cell phones rather than land phones.

- There would be a \$1,000 up-front cost plus four phone costs; \$2,000/all in. There could be a cost savings to reduce the number of lines.
- It was suggested by Mr. Clawson to go with the VOIP system.

The consensus of the Board was to request that Mr. Clawson obtain more information on the phone systems and costs. This item will be added to the next workshop agenda; VOIP Phone Options and Costs.

Server

- The server is owned by Arbor Greene.
- It is a concern that there is no redundancy, but per John from Digital Rescue it is required to be backed up daily.
- A Cloud solution was suggested and it would be more cost effective. Microsoft could manage and they do this for governments. The estimated cost could be \$1,000 to \$1,200 per year.

On MOTION by Mr. Eckhardt with all in favor moving towards Cloud computing solutions for the clubhouse and CDD at a not to exceed cost of \$2,000 from Pro-Serve Info Technology line item, to be coordinated by Mr. Clawson was approved.

Security

- Mr. Clawson would like to set up a policy to have a real computer security plan in place for passwords; setting up new users. The new CM can shape that out, but it needs to be detailed and based on a standard.

On MOTION by Mr. Clawson with all in favor the Community Manager was directed to create a security policy relating to technology put in place subject to Board review and approval by December 30, 2013 to be considered at the January, 2014 meeting.

Reservation System

- Mr. Clawson noted he is disturbed by the recent double booking incident.
- The current system is digital and paper.
- How cash is handled will be looked in to. Can Transnational or Squares be used in lieu of cash/checks.

- How are bar codes tracked – inventory.
- The reservation system will be revisited by Mr. Clawson.

Website

The following was discussed:

- Handouts for three firms were distributed by Mr. Thomson. The proposal from Ashley Knoblach of A2 Marketing Group in the amount of \$700 was recommended by Mr. Thomson.
- Mr. Eckhardt handed out a proposal from TechBlue. He does not think anyone on the Arbor Greene staff could update the website so a monthly maintenance is needed.
- Mr. Thomson noted he does not want to pay someone to post PDF's on the website.
- Mr. Eckhardt would like to see the reservation system on the website and also would like to see a site map.

Mr. Thomson MOVED to move forward with contracting with Ashley Knoblach of A2 Marketing Group for a new website at a cost of not to exceed \$700.

The following comments were made regarding the above motion made by Mr. Thomson:

- Mr. Clawson – would like to see an all-encompassing thing; she doesn't identify exactly what we are getting for the total amount. He does not feel like we will be happy with the end result based on the information provided in the proposal.
- Mr. Eckhardt – I think its lacking and it does not give us what we want. I feel like we are wasting funds.
- Mr. Tanenbaum – I don't like the feel for some reason.
- Mr. Thomson noted this is his final submission and he will not be working on website set-up. If further information or material is needed regarding a website, he will forward it on to Mr. Ricciardi. This issue has been going on for 2 ½ years and keeps getting extended. Anything is better than what we have now.

On VOICE Vote with Mr. Thomson voting Aye and Mr. Tanenbaum, Mr. Eckhardt and Mr. Clawson voting Nay the previous motion made by Mr. Thomson to contract with Ashley Knoblach for a new website failed.

Mr. Clawson MOVED to authorize Mr. Eckhardt to identify a new website vendor and create a new Arbor Greene website using WordPress technology in the amount of not to exceed \$2,000.

Upon further discussion the above motion made by Mr. Clawson was withdrawn and there were no objections from the Board to withdraw the motion.

On MOTION by Mr. Clawson with all in favor authorizing a contract with Netix Solutions to develop a WordPress hosted website similar to Seven Oaks to be placed on the Arbor Greene hosting site (Go-Daddy) and authorize Mr. Thomson to obtain a contract for consideration and approval at the August Arbor Greene Board meeting at a cost of not to exceed \$2,500 was approved.

Cameras will be revisited at a September meeting.

THIRD ORDER OF BUSINESS

Supervisor Requests and Motions

Mr. Thomson reported he found and purchased an App. he can use to access the Arbor Greene email on his cell phone for \$19.99; he would like to be reimbursed by the District.

On MOTION by Mr. Tanenbaum with all in favor authorizing reimbursing \$19.99 to Mr. Thomson for the Phone App. he purchased for his cell phone to enable him to access the Arbor Greene website was approved.

Mr. Tanenbaum inquired about the following:

- replacement of the alcove tree that was removed for safety purposes; does it need to be replaced and if so, what should replace it and where should it be placed?
- where did ValleyCrest do the tree trimming; what streets did they trim at in the Estuary. What were the instructions for tree trimming and was there any follow-up after trimming was done?

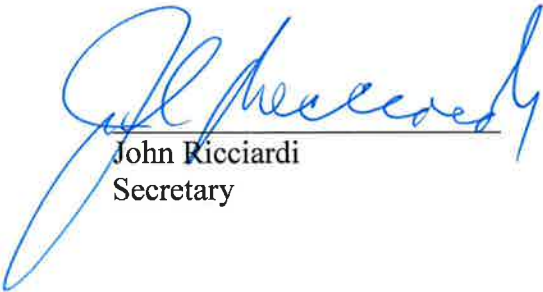
- why do we have flags at the pool; can they be green and white. It was noted the flags are lane markers.
- Swim lanes should be pulled out at the end of swim practice.

Mr. Thomson asked when will the additional fee (\$300) for Severn Trent Interim/Temporary General Manager services end? It was noted it should end at least one month after the new General/Community Manager takes his position.


FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Thomson with all in favor the meeting was adjourned.



John Ricciardi
Secretary



Adam S. Tanenbaum
Chairman